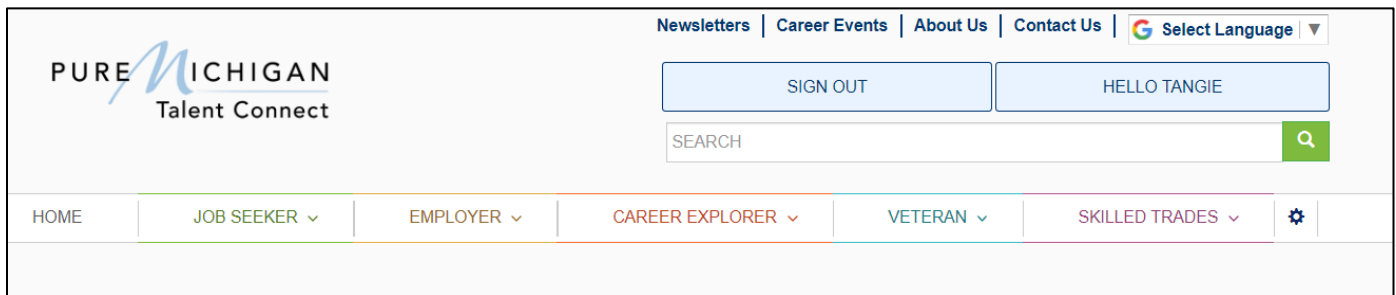


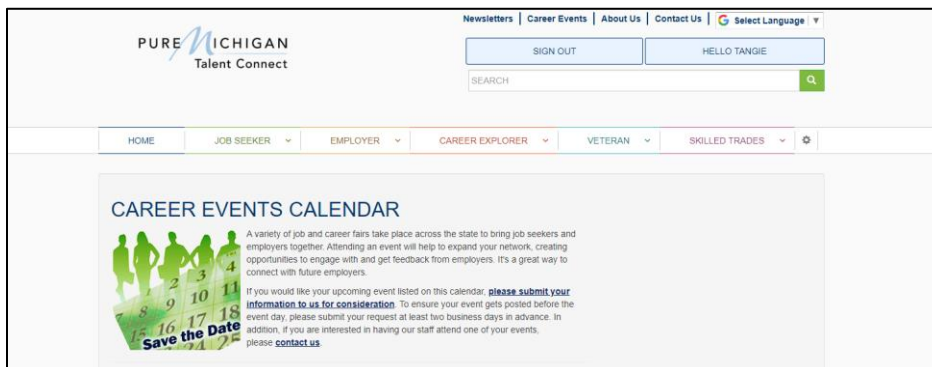
## Pure Michigan Talent Connect – Career Events Submission

**Please Note:** To ensure your event gets posted before the event day, please submit your request at least two business days in advance.

1. Go to <https://www.mitalent.org/>, the Pure Michigan Talent Connect homepage.



2. Click the “Career Events” [link](#) in the header menu on the page.
3. Once you reach the “Career Events Calendar” page, click the [link](#) to submit your career event information for consideration.



4. Complete the Career Events Request Form and submit.

HOME | JOB SEEKER | EMPLOYER | CAREER EXPLORER | VETERAN | SKILLED TRADES

### CAREER EVENTS REQUEST FORM

\* Requester Name:

\* Requester E-Mail:

\* Requester Phone:

\* Requester Organization Name:

\* Name of Event:

- Up to five (5) dates can be selected for a single event within a 5-day timeframe by selecting the “Add Additional Date” button.

\* Date of Event: (MM/DD/YYYY)

\* Start Time of Event: (HH:MM AM/PM)

\* End Time of Event: (HH:MM AM/PM)

**ADD ADDITIONAL DATE**

- There are three (3) career event formats to select from (1. In-Person Career Event 2. Virtual Career Event 3. In-Person and Virtual Career Event).

jobs.mitalent.org/careerevent.aspx

Event Format:

- In-Person and Virtual Career Event
- In-Person Career Event
- Virtual Career Event

\* Address 1:

- Career Events will be approved by Pure Michigan Talent Connect staff Monday-Friday within at least 24 hours of receiving the submission.
- Approved Career Events may be viewed [here](#).
- Any inquiries/updates/deactivations regarding Career Event submissions should be provided in an email to [LEO-TalentConnect@michigan.gov](mailto:LEO-TalentConnect@michigan.gov).